

Minutes of the meeting of Hungerford 2036 project team held on Thursday 22nd October 2020 virtually on Zoom at 7.00pm

Present – Chris Scorey, Tony Drewer-Trump, Cllr John Downe, Steve Bickell, Chris Bowden, Clerk

1. **Note apologies** – Denise Gaines. It was noted due to the numbers of HTC Councillors the meeting was not quorate. The content discussed was purely preparatory work.
2. **Review actions from minutes of 1st October 2020, update on actions from last meeting, not included in the agenda**
Response from WBC on Employment Land – **ACTION:** JD to chase Laila as nothing has been received. (NB Response received following day)
All other actions from the previous meeting are complete apart from approaching AONB to ask if they had an indication of housing numbers in the AONB. However, an indication on housing numbers has since been received from WBC and this number is what should be in the draft local plan. **ACTION:** Ask WBC if constraints analysis was applied to calculate the number.
The minutes of 1st October were agreed subject to noting that Denise Gaines didn't receive the meeting invitation.
SB entered the meeting.
3. **Update on “HELAA” data for additional sites** – CB has entered a summary into the site assessments sheets document. **ACTION:** CB will mirror the HELAA summary assessments by using the WBC template and applying it to the 3 additional sites. These documents will be needed as part of the evidence base for the project. **ACTION:** Once complete, CB will submit to the team for onward transmission to WBC for sign-off.
4. **Site assessments – review of draft from Chris Bowden** – The team had reviewed the site assessments beforehand. JD asked if there were any comments. It was queried whether residents' views were reflected in what has been written and whether the identified constraints were accurately reflected in the summary. Access issues were discussed, and CB advised Highways Dept are concerned with severe impacts and safety issues. The impact of traffic through the town at peak travel times, particularly travelling to work and school, will be considered. It was commented that the small amount of development that comes with smaller sites justify their impact on the AONB
ACTION: Chase WBC for their agreement to sign off our work on the additional sites. This is required before we respond to any of the promoters.
ACTION: JD to repeat colour code on sheets document, at the end of each tab.
5. **Process for site promoter feedback and Public consultation on Sites & Assessments in the Autumn** – The HELAA document will be sent to WBC Planning Policy and District Cllrs. Once those documents are in final form they will be sent to the promoters to ask for any factual inaccuracies (not opinions).
CB advised if sites come forward at the wrong time, we don't need to assess them as we already have a sustainable supply. This does not stop the promoter pursuing it themselves.
6. **Next Meeting Date** – To be agreed.

Meeting closed 8.30pm